

***LMAT and District of Sicamous
Communication and Collaborative Guidelines***

January 25, 2017

Approved in Principle
(To be ratified by District of Sicamous Council)

Communication Procedure and Guidelines

1. An ***Annual Review*** between LMAT and District of Sicamous Council will be scheduled to update each other on current ED initiatives and priorities. This sharing will help to identify areas that ‘mesh’ to help focus LMAT efforts, increase collaboration and enhance effective implementation/action with the support of community members.
2. LMAT will incorporate this information and develop their Annual Action Plan to ensure it is working collaboratively with the District to help facilitate more effective and coordinated results.
3. District staff and/or Councillor join LMAT to enhance communication and collaboration with Council.
4. LMAT will report quarterly to the ***District of Sicamous Committee of the Whole*** to update them on the results, ensuring good communication and opportunities to dialogue with Council to maximize meaningful collaboration for both parties.
5. LMAT will provide an annual report of accomplishments and challenges resulting from the implementation of the ***LMAT Annual Action Plan***.
6. LMAT will then participate in the next ***Annual Review*** between LMAT and District of Sicamous Council to update each other on ED current initiatives and priorities to help identify the priorities and Action Plan for the coming year.